

MEMORANDUM, DCD #28, 2020-21

To: Faculty, U of T Scarborough
Cc: Chairs and Academic Director
Chairs' and Academic Director's Assistants

From: Professor James Donaldson, Vice-Dean Recruitment, Enrolment & Student Success
Professor Katherine R. Larson, Vice-Dean Teaching, Learning & Undergraduate Programs

Date: 11 June 2021
Re: **BB Collaborate Follow-Up**
Note: For distribution broadly

Dear colleagues,

We hope that the fine spring weather is helping to raise everyone's spirits a bit.

You should already have received a direct communication that there will be a clean-up and purge of BB Collaborate recordings from Quercus on **30 June 2021**. Any video recordings that are posted on Quercus for courses in 2020-21 (except courses currently being taught in Summer 2021) will be erased.

There are clear instructions available at the top of the Quercus page to download BB Collaborate material to individual accounts. If faculty encounter difficulties, they should contact CTL at quercus.utsc@utoronto.ca for assistance.

For courses with deferred exams pending, it will be important to have such material available for review by students, not only as a courtesy to them, but also to ensure compliance with accessibility requirements. This can be done in Quercus by uploading the video content to the Kaltura Media Gallery in the course page. Please contact quercus.utsc@utoronto.ca for assistance if needed.

Warm regards,



Jamie Donaldson

Vice-Dean Recruiting, Enrolment & Student Success



Katherine R. Larson

Vice-Dean Teaching, Learning & Undergraduate Programs